

Eich cyf / Your ref :

Fy nghyf / My ref : ORE/IRL/ar

Dyddiad / Date : 12 February 2009

Gofynner am / Please ask for:

Forward Planning Section

Llinell Uniongyrchol / Direct Line :

01267 228818

Dear Sir or Madam,

Re: Carmarthenshire Local Development Plan – Key Stakeholder Forum

I write further to my letter dated the 22 January 2009 with regards to the second Key Stakeholder Forum (KSF) event to will be held at the Gwenllian Court Hotel, Mynydd Y Garreg, Kidwelly, on Tuesday the **24 February 2009**. I am now pleased to issue you with a formal invitation to the event and I would be grateful if you could confirm that your organisation will be represented at the 24th February meeting, and by whom. The event will start at 10.00am (with tea and coffee served from 9.30am) and will continue through until 3pm. A light buffet working lunch will be provided.

Please confirm your attendance either by post (using the reply slip overleaf), telephone or email to the Forward Planning Section **no later than** 20 February 2009. If you personally are not available to represent your organisation, then please do ask a suitably senior colleague to attend on your behalf.

In terms of background, I trust you will recall from previous correspondence and consultations in respect of the Carmarthenshire Local Development Plan (LDP) that this is a new type of development plan and will eventually replace the existing Carmarthenshire Unitary Development Plan.

The LDP will cover a fifteen-year period, determining how much new housing is developed in the county and where it will be built. It will influence the type and location of new employment opportunities. It will be the principal reference for considering all proposals and planning applications that relate to the development and use of land throughout Carmarthenshire. It will balance the need for new development and investment against the need to conserve and enhance the natural and built environment.

The process for preparing the LDP encourages a wide range of organisations and groups to work with the County Council to help set the broad strategy of the plan from a very early stage of preparation. So while Carmarthenshire County Council as local planning authority is responsible for producing the plan, it is essential that its

preparation and content reflect the views and preferences of the community at large, and that it is based on consensus.

The KSF was therefore set up to give a wide spectrum of organisations and groups with an interest in the future of Carmarthenshire with an opportunity to help shape the LDP. The KSF has a very significant role by helping to decide the key objectives for the Plan and developing a range of possible strategies for achieving them. The KSF will consider which strategic routes will be best for the county, and help set the planning policies needed to shape future development

The first KSF event was held on the 28 October 2008 and a Consultation Report summarises the day's deliberations. Copies of this report (and an Executive Summary) are available online at www.carmarthenshire.gov.uk (hard copies are also available from the Forward Planning Section). Copies of the Executive Summary were sent to Forum delegates on the 20 November 2008.

The first KSF achieved broad consensus on a range of issues, including the prioritisation of elements of vision and key plan objectives. A feedback period ran from the 20 November 2008 to the 20 December 2008 and this provided Forum delegates with a chance to have their say on the contents of the Consultation Report. Whilst this period is now closed, we would still welcome any comments you may have on the content of the Consultation Report and the day's deliberations.

The itinerary for the upcoming second KSF event, together with necessary background reading, will follow shortly. As was the case with the first meeting of the forum, the staff of Planning Aid Wales, led by its Chief Executive Elwyn Thomas, will facilitate the second KSF event. Planning Aid Wales is an independent provider of planning information, expertise and advice, working to increase public involvement in all aspects of the planning process. They have extensive experience of organising and managing these types of events – if you want to know more, visit www.planningaidwales.org.uk. Officers from the County Council's Planning Section will also be present at KSF 2 to assist where required.

I would also respectfully request that attendees of the first KSF check that they did not take a translation headset home by mistake as we were left one headset short at the culmination of the event – if this is the case then I would be grateful if it could be returned as soon as possible.

Can I conclude by taking the opportunity to thank you for your ongoing contribution towards the development of the Carmarthenshire LDP and I look forward to seeing you at the Gwenllian Court Hotel on the 24 February. Should you require any more information about this event, please contact the Forward Planning Section on 01267 228818 or send an email to: forward.planning@carmarthenshire.gov.uk

Yours faithfully

Jon Timothy
Forward Planning Manager

Enclosures:

Reply slip and s.a.e.

Key Stakeholder Forum membership

REPLY SLIP-----

Carmarthenshire Local Development Plan

Key Stakeholder Forum workshop

Tuesday 24 February 2009, Gwenllian Court Hotel,

Coffee/Tea 09.30am- 10am start

**I will / will not be attending the above event
(please delete as appropriate)**

Name: _____

Organisation: _____

Phone number: _____

Email address: _____

Name of delegated
substitute (if applicable): _____

Special dietary
requirements (if any) _____

Please detach this reply slip and return it in the enclosed stamped addressed envelope. Or alternatively, confirm by telephoning 01267 228818 or by emailing forward.planning@carmarthenshire.gov.uk

Key Stakeholder Forum Membership

- Carmarthenshire Association of Voluntary Services (CAVS)
- Coleg Sir Gar
- Carmarthenshire County Council
- Dyfed Powys Police
- Welsh Assembly Government - Department for Education, Culture and Welsh Language
- Welsh Assembly Government - Department for the Economy and Transport)
- Environment Agency Wales
- Trinity College
- Carmarthenshire Local Health Board
- Chamber of Commerce
- Federation of Small Businesses
- Confederation of Business Industry
- Community Legal Service
- Arts Council of Wales
- Community and Town Councils - two representatives of urban councils; two representatives of rural councils
- Countryside Council for Wales
- Cadw
- Cambria Archaeological Trust
- National Farmers Union
- Farmers Union Wales
- Young Farmers
- Youth representatives
- Carmarthenshire County Council - Executive Board Member for Regeneration and Leisure
- Carmarthenshire County Council - Chair of Planning Committee

Carmarthenshire Local Development Plan - Delivery Agreement

The Delivery Agreement is a public statement of the County Council's commitment to preparing the Local Development Plan effectively and inclusively. It provides a timeline for LDP preparation, and also contains a Community Involvement Scheme which explains how and when the Council will involve and consult with groups, organisations and individuals during the different stages of plan preparation.

The Delivery Agreement can be viewed on the County Council's website at:

www.carmarthenshire.gov.uk/index.asp?loclD=8697&docID=-1