

*Eich cyf / Your ref :*

*Fy nghyf / My ref :* ORE/ar/SHF1

*Dyddiad / Date :*

*Gofynner am /Please ask for:*  
Forward Planning Section

*Llinell Uniongyrchol / Direct Line :*  
01267 228926

Dear Key Stakeholder

**Re: Carmarthenshire Local Development Plan - Key Stakeholder Forum Meeting 1**

Further to the first Key Stakeholder Forum that was held on the 28 October 2008 at the Gwenllian Court Hotel, I now have pleasure in enclosing the Executive Summary of the Consultation Report, outlining the day's events and outcomes, for your perusal.

You will note that the Executive Summary sets out the format of the day and also succinctly summarises the main deliberations that attendees undertook with regards to developing a vision for the LDP and also determining key plan objectives. The Summary also covers the work undertaken with regards to 'sustainability testing' three strategic scenarios for the County before briefly outlining the next steps of the consultation process.

Copies of the full Consultation Report, together with all appendices and background documents (including photos from the day) are available online at [www.carmarthenshire.gov.uk](http://www.carmarthenshire.gov.uk). Hard copies of these documents are also available upon request from the Forward Planning Section.

In order to move forward, it is important that the contents of the Executive Summary (and the Full Report) are agreed as an accurate reflection of the day's events and I would be most obliged to receive your endorsement in this respect, together with any further feedback from yourself or your organisation. If I do not receive any comments by the 20 December 2008, it will be assumed that you are happy with the position reached.

If you were absent from the day and would like to make any comments and/or observations then please feel free to do so by means of written reply/phone call.

I will be writing to you again in the New Year with a view to informing you of the date and venue of the second Key Stakeholder Forum meeting and to update you on the progress of the Local Development Plan in general.

Can I conclude by taking the opportunity to thank you for your ongoing contribution towards the development of the Local Development Plan

Yours faithfully

**Jon Timothy**  
**Forward Planning Manager**