



# Procurement Surgery Sessions

Making better use  
of resources



- CCC acknowledge the importance of having access to a quality & diverse supplier base, recognising that suppliers & potential suppliers are crucial to any procurement activity. Without suitable suppliers we could not trade effectively & efficiently.
- CPU aim to be instrumental in the formation of various initiatives enabling pro-active early market engagement with current & potential suppliers.

## Purpose

- To act as a first point of contact & procurement link to local SME's, Third Sector Organisations & Minority Groups.
- To provide professional advice & guidance on procurement related issues.
- To gain a better understanding of each other's business needs – talking to them, listening to them, understanding them – recognising that this is what creates successful business relationships.
- To ascertain various means of advertising the Council's forthcoming contracting opportunities.
- To identify contacts within the Authority & make the introduction on the supplier's behalf – bringing potential buyer & seller together.
- To alert suppliers of specific & fundamental contract requirements where appropriate.
- To collate valuable feedback on our procurement activities to continue improving our service.

## Format

- An informal discussion with Procurement Officers from the Authority at a location & time convenient to them across Carmarthenshire.
- A relaxed environment where potential suppliers present their products or services at their discretion.
- An appointment structure is in place to ensure the smooth running of the day.

## General PSS

- Aimed to attract all categories of business & supplier who feel that there is an opportunity to trade with Carmarthenshire County Council.
- A timetable of sessions – subject to demand.

## Sector Specific / Targeted PSS

- Aimed to attract potential suppliers in relation to specific forthcoming contracts or tenders.
- A programme which allows engagement with suppliers well in advance of the publishing of an advertisement for a specific contract or tender.

## Advertising of PSS

Both general & sector specific / targeted PSS are advertised as follows:

- Carmarthenshire County Council website...[www.carmarthenshire.gov.uk](http://www.carmarthenshire.gov.uk)
- Sell2Wales website...[www.sell2wales.co.uk](http://www.sell2wales.co.uk)
- Other appropriate outlets...as necessary.

There is, of course, a great deal of competition for Carmarthenshire County Council works & contracts for goods & services. We cannot guarantee individual companies of success.

However, we aim to provide sufficient information to allow businesses to compete for any opportunities that arise & promote a fair & level playing field for all potential suppliers.

**For further information or to make an appointment, please contact:**

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