



Carmarthenshire County Council



Instruction to your Bank or Building Society to pay by Direct Debit

HOUSING BENEFIT OVERPAYMENTS

Please fill in the whole form using a ball point pen and return to:

Originator's Identification Number

9 7 7 5 7 2

Carmarthenshire County Council
Housing Benefit Debt Recovery Team
Ty Elwyn, Llanelli, Carmarthenshire. SA31 3AP

Name(s) of Account Holder(s)

[Empty box for account holder name]

Branch Sort Code

[Empty box for branch sort code]

Bank/ Building Society Account Number

[Empty box for account number]

Name and full postal address of your Bank or Building Society

To the Manager Bank/Building Society
Address
Post Code

Reference number – as shown on your Invoice

1 [Empty box for reference number]

This is not part of the instruction to your Bank or Building Society

Please note that the monthly payment date will be the 1st of every month

Please provide your current address :

[Empty box for current address]

Instruction to your Bank or Building Society

Please pay Carmarthenshire County Council Direct Debits from the account detailed in this instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this instruction may remain with Carmarthenshire County Council, and if so, details will be passed electronically to my Bank/Building Society.

Signature(s)

[Empty box for signature]

Date

[Empty box for date]

Banks and Building Societies may not accept Direct Debit instructions for some types of account.

This guarantee should be detached and retained by the Payer.

The Direct Debit Guarantee



- This guarantee is offered by all Banks and Building Societies that take part in the Direct Debit Scheme. The efficiency and security of the Scheme is monitored and protected by your own Bank or Building Society.
If the amounts to be paid or the payment dates change Carmarthenshire County Council will notify you 10 working days in advance of your account being debited or as otherwise agreed.
If an error is made by Carmarthenshire County Council or your Bank or Building Society, you are guaranteed a full and immediate refund from your branch of the amount paid.
You can cancel a Direct Debit at any time by writing to your Bank or Building Society. Please also send a copy of your letter to us.

Llenwch y ffurflen yn gyfan gan ddefnyddio beiro
a'i hanfon at:

Rhif Adnabod y Sawl a Delir

9	7	7	5	7	2
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Cyngor Sir Gaerfyrddin
Pennaeth Gwasanaethau Tai
Adran Gofal Cymdeithasol a Thai
5 Heol Spilman
Caerfyrddin
SA31 1LE

Enw(au) Deiliad/Deiliaid y Cyfrif

Rhif Adnabod y Gangen

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Rhif Cyfrif y Banc/Cymdeithas Adeiladu

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Enw a chyfeiriad llawn eich Banc neu
Gymdeithas Adeiladu

At Reolwr	Banc/Cymdeithas Adeiladu
Cyfeiriad	
Côd Post	

Rhif Cyf (fel y nodir ar eich dyleb)

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Gall Banciau a Chymdeithasau Adeiladu wrthod Gorchymyn Debyd Uniongyrchol ar gyfer rhai mathau o gyfrifon.

Dylai'r sawl sy'n talu ddatgysylltu'r gwarant hwn a'l gadw.

Nid yw hwn yn rhan o'r gorchymyn l'ch Banc/
Cymdeithas Adeiladu

**A fyddech cystal a nodi mae y cyntaf o bob
mis ydyw dyddiad y taliodau misol.**

Ysgrifennwch eich cyfeiriad isod:

Gorchymyn i'ch Banc neu Gymdeithas Adeiladu

Talwch Cyngor Sir Gaerfyrddin trwy Ddebyd
Uniongyrchol o'r cyfrif a enwir yn y gorchymyn hwn
yn unol ag amodau'r Gwarant Debyd Uniongyrchol.
Rwy'n deall y gallai Cyngor Sir Gaerfyrddin gadw'r
gorchymyn hwn ac anfon y manylion trwy gyfrwng
electronig i'm Banc/Cymdeithas Adeiladu.

Llofnod(ion)

Dyddiad

Y Gwarant Debyd Uniongyrchol



- Cynigir y gwarant hwn gan bob Banc a Chymdeithas Adeiladusy'n aelodau o'r Cynllun Debyd Uniongyrchol. Eich banc neu'ch Cymdeithas Adeiladu chi sy'n monitro effeithiolrwydd y Cynllun ac yn ei ddiogelu.
- Os bydd y symiau sydd i'w talu neu'r dyddiadau talu yn newid, bydd Cyngor Sir Gaerfyrddin yn eich hysbysu 10 o dyddiau gwaith ymlaen llaw cyn debydu'ch cyfrif neu fel y cytunwyd.
- Os bydd Cyngor Sir Gaerfyrddin neu'ch Banc neu Gymdeithas Adeiladu yn gwneud camgymeriad, gwarantir y caiff yr arian a dalwyd ei ad-dalu ichi gan eich cangen yn llawn ac ar unwaith.
- Gallwch ganslo trefniant Debyd Uniongyrchol unrhyw bryd trwy ysgrifennu at eich Banc neu Gymdeithas Adeiladu. Anfonwch gopi o'r llythyr atom ninnau hefyd.